

# ST. FRANCIS MUSIC SOCIETY

## MEETING MINUTES – January 16, 2019

A meeting of the St. Francis Music Society was held at St Francis High School, Tuesday January 16, 2019. Derek Cook, President, presided over the meeting, Jurgen Hartloper (Secretary) recorded the minutes.

**In Attendance:** Derek Cook, Brigida Battistessa, Darlene Senger, Anita Koles McNeill, Deb Soares, Lonneke Mensen-Ward, Anne Angbecker, Jurgen Hartloper  
**Regrets:** Neil Hogg

### **1. Call to Order, 7:00 pm**

### **2. Opening Prayer: All**

### **3. Minutes of Previous Meeting:**

- a. **Approval of Minutes;** motion made by Darlene Senger to approve Minutes of Dec 01, 2018 meeting, seconded by Lonneke Mensen-Ward, **carried.**
- b. **Actions Arising;** Item 8b; customized Thank-You cards, yet to be researched by Anita Koles McNeill.

### **4. Correspondence:**

- a. One piece of mail had come in, given to Derek Cook by Brigida Battistessa. The envelope contained a \$100.00 cheque and a copy of the Christmas Concert programme.

### **5. Music Director's Report:**

- a. Students are preparing for AIBF (Alberta International Band Festival) TBA most likely February 22 or 25<sup>th</sup>, Rosza Centre. This is the Concert Band, not the Choir.
- b. Jazz Band is also playing in the AIBF (TBA February), at Doherty Hall in Inglewood.
- c. Choir will be performing at Choral Fest: Knox United Church – March 12<sup>th</sup>.
- d. An Introduction to Band at St. Francis: Saturday February 2<sup>nd</sup>, 9am – 1pm. All feeder schools have been invited but response has been slow. This will be an interactive band workshop and info session for all junior high band students interested in attending St. Francis and participating in Band.
- e. Open House February 12<sup>th</sup> – 6:30 to 8:30 pm. The band would love to have representatives from the Music Society present to chat with parents. Jazz Band will be performing in the Band Room. Parent reps are needed.
- f. Vancouver trip; an updated itinerary will be sent out soon. 72 students are going, plus 7 adult (teacher) chaperones. Paperwork regarding consent forms, behavioral information, medical clearances, etc. will be sent home soon. The accommodations in Whistler will have kitchenettes, a shopping trip (for supplies) with the students is planned. The hotel also has a heated pool so there will be one swim session.
- g. Christmas Concert: Brigida expressed her gratitude for the efforts by fundraising at the Christmas Concert. The students' performances were all very well done. Concert audio may be posted onto U-Tube, Anita and Brigida to discuss.

- h. The Concert Band also had an experience performing at the Airport. An errant instrument left behind by a prior performing group caused a temporary lock-down, however after a few minutes the Band was allowed to continue. Local CTV News recorded the concert and it was played on the Christmas Eve news broadcast. The company which manages airport PR provided a gift of \$2500 to the school.
- i. The Spring Concert is scheduled for May 28, 2019 at the Rosza Centre.

#### 6. String Basses:

- a. Four string basses are owned by the Society, these had been bought by the society over the past 20 years. Maintenance was done on these instruments last year, paid for by the District.
- b. The District has proposed that the instruments become their property. This means that they can then be insured and maintained by the District.
- c. The instruments would remain within St. Francis, and the school's band students would have first call on use of them. A rental fee would be charged, the same as with any other instruments owned by the District. Should any of the instruments not be in use by a St. Francis student, they would be available to students at other schools.
- d. A letter had been drafted outlining the intention of this agreement with the District and was circulated at the meeting.
- e. Motion to donate the string basses to the District, as per the draft letter, was made by Lonneke Mensen-Ward, seconded by Deb Soares, **carried**.

#### 7. President's Report:

- a. Concorde thank you; to be sent to the Airport Management company for their support, and to Mr. Woo who assisted in facilitating the event.
- b. Concorde proposed donation; they have indicated a willingness to make another donation, open-ended, whatever the Society thinks is appropriate. A banner was suggested, a type which can be easily transported and is self-supporting, to be placed at performances. Anita to investigate costs. T-shirts for all band members was also discussed. Brigida to investigate costs of these.
- c. Revenue Sharing policy: two groups shared the Stage at the Ironwood event in the fall; the Jazz Band and also the Alumni Jazz Ensemble. Approximately \$1100 was raised, of which approx. \$400 was shared with the Alumni. The next event on March 18<sup>th</sup> will feature 3 groups: the Alumni, the Jazz Band, and a Jazz Combo. There needs to be an understanding of how to share the proceeds.
  - i. St. Francis Music Society puts in most of the effort to organize the event and the band parents comprise the majority of the audience. It was proposed that the Alumni receive a 30% share. This is to be discussed informally with Mr. Oberhammer.
  - ii. A motion was made by Darlene Senger that all revenues gathered at the concert would be collected by St. Francis Music Society. Seconded by Lonneke Mensen-Ward, **Carried**.
- d. Open House Volunteers: requested to sit in at the Open House Feb 12<sup>th</sup> to be on hand to answer any questions about the Society and/or parent involvement. Anita and Lonneke volunteered.

- e. Signing Authority for the Society's bank account, to add Jurgen, still has to be arranged. Derek and Neil to look into it.

**8. Treasurer's Report:**

- a. Neil was unable to attend the meeting thus no report was available.
- b. All fundraising monies raised by the Purdy's sales and at the Chrstimas Concert has been deposited in the bank.

**9. Fundraising Report:**

- a. No specific campaign is currently in progress.
- b. Pizza lunch to provide recognition to the band & choir members who did contribute to the sales effort – discussion about where to order from and quantity – Pangea was selected. Darlene to organize. The date of Feb. 11<sup>th</sup> was proposed.
  - i. Motion was made to provide \$400 funding for the lunch, **carried**.
- c. Darlene will be looking into requirements to hold a 50-50 draw at the next Ironwood Concert. Other fundraisers could include a draw for Jazz Camp at St. Ambrose, tickets for YYC Jazz Fest, and tickets for the Band Spring Concert.

**10. Website Report:**

- a. Website traffic had dropped of over the holiday period, which is to be expected.
- b. Anita will still look into the logistics of producing customized Thank-you card instead of buying them.

**11. Uniform Coordinator:**

- a. The seamstress was paid for her work in the fall. Nothing else to report at the moment.

**12. Volunteer Coordinator:**

- a. No current volunteer needs, but this will ramp up with the coming festival season.
- b. There was some discussion about organizing next year's Purdys sales earlier. More discussion and planning is warranted.

**13. Adjournment:**

- a. Next meetings shall be February 20<sup>th</sup> and March 13<sup>th</sup>.
- b. The meeting was adjourned at 8:45pm.